



Board of Trustees

Page 1 of 2

**Minutes Regular Meeting
Thursday, April 18, 2024 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Linda Jarmolowicz, Donna Lynch, Anna Naum, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Mary Fatsi

Robert LaChance called the meeting to order at 2:00 PM.

Secretary's Report:

- 1- Aileen Witkowski moved and Donna Lynch seconded the motion to accept the Secretary's Report.**
There was no discussion. **The motion carried with one abstention from Donna Lynch.**

Correspondence: None

Financial Report:

- 1- Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Financial Report as presented.** Alison Boutaugh reviewed the Financial Report and Library Trust Accounts. There was no further discussion. **The motion carried unanimously.**

Director's Report:

- 1-** Alison Boutaugh said that the Library has been very busy this week due to school vacation and that the staff have been pitching in as necessary. Alison said that she would attend a Bibliomation meeting in Stafford on April 23rd and that Bibliomation was going through some major staffing changes.
- 2-** Alison Boutaugh was happy to report that the Passport to CT libraries has been very successful and that she and her staff have met several "Passport" visitors.
- 3-** It was reported that a library clerk gave her notice due to family obligations and that the job was posted. Alison has received 11 applicants.
- 4-** The Library is anticipating receiving a State Aid Grant of \$1,442 and said that the Town also received grant funds in the amount of \$1,922 for the Library's use to supplement the purchase of children's books.
- 5-** Alison Boutaugh said that the Reading Enrichment Programs have been very successful and will be relaunched this summer.

Director's Report (Cont'd):

- 6- Alison Boutaugh reminded the Board that the Library is celebrating its 30th Anniversary on May 23, 2024 and asked the Board to guess how many items have been loaned and how many visitors the Library has had in 30 years. The correct answers: 2,031,302 items loaned and 1,352,253 visitors to the Library.
- 7- **Donna Lynch moved and Anna Naum seconded the motion to accept the Director's Report as presented.** There was no discussion. **The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Updates:
 - a. Alison Boutaugh reported that she is waiting for a quote from Frontier to update the library's telephone system.
 - b. The sink drains were replaced in the Community Center Kitchen on April 1st and a leak in the lobby resulted in the repair of the roof where a drain was not properly installed.
 - c. A valve in the sprinkler room failed during a sprinkler inspection and Alison is waiting for a quote to replace the valve.
 - d. **Donna Lynch moved and Aileen Witkowski seconded the motion to authorize \$800 from the Expendable Trust Fund to refurbish the Library's sign located by Main Street.** There was no further discussion. **The motion passed unanimously.**
 - e. Eversource sent the library a letter explaining that the meter is not working and will be checking the meter next week.
 - f. The Quiet Corner Garden Club is working with Jessica Bolte, Thompson Scout Leader, to plant a garden in the front of the library. The garden club will purchase a shrub and perennials and members of the club will work with the scouts to install the garden, hopefully by the end of May.

New Business: None

Citizens' Comments: None

Trustees' Comments: None

Adjournment:

- 1- **The meeting was adjourned at 3:43 PM.**

Announcements:

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, May 16, 2024 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

LBT 4-18-2024

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