



*Board of Trustees*

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**Minutes Regular Meeting  
Thursday, March 21, 2024 at 2 PM  
at the Library/Community Center**

Members Present: Robert LaChance, Mary Fatsi, Linda Jarmolowicz, Anna Naum, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: Paul Burgess from the Eastern CT Conservation District

Members Not Present: Donna Lynch

**Robert LaChance called the meeting to order at 2:02 PM.**

***Secretary's Report:***

- 1- Mary Fatsi moved and Anna Naum seconded the motion to accept the Secretary's Report. There was no discussion. The motion carried unanimously.**

***Correspondence:*** None

***Presentation by the Eastern CT Conservation District***

- 1- Paul Burgess presented alternate plans to replace some areas of the Library/Community Center's pavers with permeable pavers. Originally, the Board discussed replacing the pavers in the rear of the building. Mr. Burgess reviewed replacing instead the pavers in the front of the building because of work to replace the oil tank in the rear of the building.**
- 2- Aileen Witkowski moved and Linda Jarmolowicz seconded the motion to replace the pavers in the front of the building and to the side of the building and relocate the embossed commemorative bricks to the end cap of the walkway leading to the parking lot. There was no further discussion. The motion carried unanimously.**
- 3- Anna Naum moved and Aileen Witkowski seconded the motion asserting the Library Board of Trustees's support of the Building Committee's location for the new oil tank. There was no further discussion. The motion carried unanimously.**

***Financial Report:***

- 1- The Financial Report was reviewed.**
- 2- Mary Fatsi moved and Linda Jarmolowicz seconded the motion to accept the Financial Report. There was no discussion. The motion carried unanimously.**

***Director's Report:***

- 1- Alison Boutaugh reviewed her report, highlighting her trip to the Wallingford Library. She said that we have the same equipment in our lab that the Wallingford Library has in theirs. She also mentioned the date of the next program with the Thompson Historical Society and pointed out to the Board the current Photography Exhibition in Community Room 1. Alison also reminded the Board about the Breakfast Fundraiser with the American Legion this Sunday, saying that she has tickets available to purchase.
- 2- **Aileen Witkowski moved and Linda Jarmolowicz seconded the motion to accept the Director's Report.** There was no discussion. **The motion carried unanimously.**

***Old Business:***

- 1- Buildings and Grounds Updates:
  - a. Alison Boutaugh reported that she is in conversation with Frontier to update the library's telephone system.

***New Business:*** None

***Citizens' Comments:*** None

***Trustees' Comments:*** None

***Adjournment:***

- 1- **Mary Fatsi moved and Aileen Witkowski seconded the motion to adjourn the meeting at 2:54 PM.** There was no discussion. **The motion carried unanimously.**

***Announcements:***

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, April 18, 2024 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

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LBT 3-21-2024