

Town of Thompson Building Committee
Regular Meeting Minutes
Thompson Middle School Media Center/Zoom
Wednesday, March 13, 2024
6:00pm

In attendance: Absent:
William Witkowski Frank Langlois
Brian Santos
John Rice
David Poplawski
Dean Kwasniewski
Thomas Angelo

Also in attendance: Melinda A. Smith, William Birch, Amy St. Onge, William Steglitz, and Joe Tkacik

From Thompson Library: Robert Lachance

I. Call to Order

William Witkowski called the meeting to order at 6:00pm.

II. Roll Call

All members in attendance except Frank Langlois.

III. Approval of Minutes

Regular Meeting – January 10, 2024

Motion by John Rice, seconded by Thomas Angelo, to accept the minutes of the January 10, 2024, meeting minutes as presented.

Motion – Passes. Unanimous.

IV. Approval of Invoices

a. **Motion** by Brian Santos, seconded by Dean Kwasniewski, to pay Invoice #012496078 from Tighe & Bond in the amount of \$6,022.50.

Motion – Passes. Unanimous.

b. **Motion** by Brian Santos, seconded by David Poplawski, to pay Invoice #24-070 from Silver, Petrucelli in the amount of \$525.00.

Motion – Passes. Unanimous.

c. **Motion** by Brian Santos, seconded by John Rice, to pay Invoice #24-071 from Silver, Petrucelli in the amount of \$7,760.00.

Motion – Passes. Unanimous.

d. **Motion** by Brian Santos, seconded by Dean Kwasniewski, to pay Invoice #24-340 from Silver, Petrucelli in the amount of \$1,940.00.

Motion – Passes. Unanimous.

- e. **Motion** by Brian Santos, seconded by David Poplawski, to pay Application for Payment #1 from Pelletier/Silver, Petrucelli in the amount of \$18,525.00.
Motion – Passes. Unanimous.

V. Approval of Invoices After Agenda Posted

- a. **Motion** by Brian Santos, seconded by Dean Kwasniewski, to pay invoice #23-1497 from Silver, Petrucelli in the amount of \$ 9,700.
Motion – Passes. Unanimous.
- b. **Motion** by Brian Santos, seconded by John Rice, to pay invoice #24-236 from Silver, Petrucelli in the amount of \$ 1,500.
Motion – Passes. Unanimous.

VI. Town Library Oil Tank Replacement

The committee received correspondence from Jamie Seney regarding the location of the fuel oil tank for the Library Community Center. The tank that has been recommended is a tall and skinny tank. The town received a grant to replace the pavers at that section and project needs to be completed by the first of September. The overall project should not take long. The project needs to go out to bid soon. Discussion was held. Brian Santos has drafted an RFP for the project. The actual location of the tank needs to be finalized so the RFP can be released.

VII. HVAC Project Update

Bill Birch stated that he did receive some questions from the Department of Administration that he and Superintendent Smith completed.

VIII. Track Project Update

- a. Review & Take Action on Track Scope
Brian Santos stated that the contract has gone out to Mountainview Landscape. He spoke to Ryan Morrison from Tighe & Bond as well to keep things in line for submittals. The track is on schedule to commence in mid-May. Discussion was held regarding the track surface and maintenance.

Motion by Brian Santos, seconded by John Rice, to change to the BSS 100 track surface.
Motion – Passes. Unanimous.

IX. Salt Facility Update

- a. Review Bids & Take Action on Project Scope
Brian Santos provided the committee with a Salt Storage Facility Bid Leveling Sheet, Main Level Code Plan, and Storage Facility Options drawings for review. The committee would like to meet with both W. J. Mountford and Pelletier Construction to go into more depth regarding their project bids. Discussion.

X. Solar Update

- a. Eversource Study Review
William Borch stated that the committee received a formal report from Eversource regarding the project and what will need to be done. The biggest part of the project is moving the transformer banks down on route 12. Discussion was held. Thomas Angelo would like to reach out to State Rep Jeff Gordon regarding the project and constant setbacks.

XI. Security Project Update (Executive Session)

Motion by Brian Santos, seconded by Dean Kwasniewski, to enter into Executive Session at 7:00pm.
Motion – Passes. Unanimous.

Invited into Executive Session is Melinda Smith, William Birch, William Steglitz, Danielle Pederson, and Michelle Miller.

Out of Executive Session at 7:05pm.

XII. Possible Action as a Result of Executive Session

None.

XIII. Review of Financial Summary of Current Projects

The committee reviewed a Building Committee Finance Report dated March 13, 2024.

XIV. Correspondence

None.

XV. New Business

None.

XVI. Other business deemed pertinent to the Committee.

None.

XVII. Adjournment

Motion to adjourn the meeting at 7:07pm made by Dean Kwasniewski, seconded by Brian Santos.

Motion – Passes. Unanimous.

Minutes submitted by: Danielle M. Pederson, Recording Secretary